

MINUTES

November 23, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 23rd day of November, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, James Tyree, Joe Lester, Deborah VanWye, Denise Ellison, David Tinsley, Gan Matthews, Glenn Floyd, Andrew Knittle, Tom Damron, David Crockett and Bobby Stevens.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of November 16, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to award to Oklahoma Roofing for the amount of \$145,439.00 for County Bid #COM-1438 – Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma, the lowest bidder's bid did not include removing the old roof; second lowest bid only included a two layered roof. The awarded vendor included a three-layered roof that will last longer than a two-layered roof. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to award to Kirby-Smith for the amount of \$150,207.00 for County Bid #COM2-1440 – Purchase and Delivery of one (1) or more, 2008 or newer model, with less than 50 hours of usage, Hydraulic Excavator for the Cleveland County District #2 Commissioner. The awarded vendor was the over all best bid being a newer model and full machine warranty.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve a resolution authorizing the Cleveland County Home Loan Authority (herein “Authority”) to issue certain obligations as are herein fully described as is required by the provision of 60 O.S. Section 176(d); waiving competitive bidding with respect to the sale of such obligations as is required by 60 O.S. Section 176(e); authorizing the officers to execute any and all documents relating thereto; and authorizing approval of the Cleveland County Home Loan Authority to issue certain obligations as are herein fully described; ratifying certain actions heretofore taken. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, no. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following invoices from Pottawatomie County Public Safety Center for the Housing of Inmates for the following months:

- a. September, 2009 in the amount of \$28,480.00,
Invoice #1036, Dated 9-30-09
- b. October, 2009 in the amount of \$23,648.00,
Invoice #1068, Dated 10-31-09

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Contract between the Cleveland County Health Department and Buncie Lee for services as a teaching assistant for the Early Foundations Replication Project. Contract will begin November 24, 2009 ending June 30, 2010. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.55 per mile as per the State Travel Reimbursement Act not to exceed \$10,000.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$23,494.63.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the October, 2009 monthly reports of the following:

- a. Joe Lester, County Sheriff
- b. Joe Lester, County Sheriff (Cash Bonds)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. J105-211 Modular Office Panel System
- b. J105-225 Modular Office Panel System
- c. J105-226 Modular Office Panel System
- d. J105-227 Chair
- e. J105-228 Chair
- f. J105-229 Chair
- g. J105-230 Chair
- h. J105-231 Chair
- i. J105-232 Chair
- j. J105-233 Chair
- k. J105-234 Chair
- l. J105-235 Chair
- m. J105-238 Chair
- n. J105-240 Chair
- o. J105-241 Chair
- p. J105-243 Chair
- q. J105-244 Chair
- r. J105-245 Chair
- s. J105-246 Chair
- t. J105-247 Chair
- u. J105-248 Chair
- v. J105-250 Chair
- w. J105-251 Chair
- x. J105-252 Chair
- y. J105-253 Chair
- z. J105-254 Chair
- aa. J105-255 Chair
- bb. J105-256 Chair
- cc. J105-257 Modular Furniture
- dd. J105-258 Modular Furniture
- ee. J105-260 Modular Furniture
- ff. J105-261 Modular Furniture
- gg. J105-262 Modular Furniture
- hh. J218-9 Copier
- ii. J220-355A Credit Card Reader
- jj. J220-356 Credit Card Reader
- kk. J220-358 Credit Card Reader
- ll. J220-359 Credit Card Reader

(The above items are from the Court Clerk's Office,
being declared surplus and was sold at the County
Auction on 5-15-09, traded or junked.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. B604-130 Portable Radio
(The above item is from the Sheriff's Department and was junked.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Sheriff's Service Fee Fund	\$ 45,686.86
b. Sheriff's Commissary Fee Fund	8,135.37
c. Sheriff's Courthouse Security Service Fee Fund	3,895.58
d. Sheriff's Jail Fund	6,785.89
e. Sheriff's Revolving Fund	57,162.50
f. Sheriff's Federal Share Revenue Fund	23.30
g. Sheriff's Justice Assistance Grant Fund	25,251.00
h. Sheriff's Special Training Fund	182.00
i. Treasurer's Certification Fee Fund	5,200.00
j. County Clerk's Lien Fee Fund	3,748.69
k. County Clerk's Preservation Fee Fund	25,250.56
l. Court Clerk's Revolving Fund	14,160.66
m. Fair Board Fund	26,681.65
n. Commissioner's Building Fund	89.82
o. Highway Unrestricted	383,376.23
p. Bridge Capital Improvement	102.33
q. Assessor's Revolving Fund	1,296.58
r. D.A. Incarceration Costs Fund	218.73
s. Drug Court Revolving Fund (Adult)	1,003.10
t. S.T.O.P. Violence Against Women Grant	4,701.43
u. Sales Tax Fund	519,276.97

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
10-2650 – B2A	Copelin's Office Center	\$ 1,000.00
10-2651 – B2A	Wal-Mart Community	750.00
10-2673 – SA2	Noble Hardware	500.00
10-2675 – SA2	American Logo & Sign, Inc.	500.00
10-2685 – SA2	G.W. VanKeppel Company	1,000.00
10-2688 – SA2	Buildings by Madden of Noble	500.00
10-2722 – SL2	Home Depot Credit Services	1,000.00
10-2723 – SA2	Schwarz Ready Mix	2,500.00
10-2725 – SA2	P & K Equipment, Inc.	1,500.00
10-2729 – G2	Cleveland County Pretrail Serv.	1,000.00
10-2734 – SA2	Warren Cat	1,500.00
10-2735 – SA2	Perfection Equipment Co. Inc.	1,000.00
10-2736 – SA2	UniFirst	1,500.00

10-2739 – B2A	Slaughterville Tire Shop	500.00
10-2740 – B2A	O’Reilly Automotive	500.00
10-2741 – B2A	Reynolds Ford, Inc.	1,000.00
b. Highway Fund		
10-2645 – T2A	T & W Tire	1,500.00
10-2682 – T2A	Jim Johnson Oil Company	1,200.00
10-2691 – T2A	First Aid Express	1,000.00
10-2710 – T2A	Hibdon / Tire Plus	1,000.00
10-2738 – T2A	O’Reilly Automotive	1,500.00
c. Health Department Fund		
10-2666 – MD2	United Mechanical, Inc.	4,000.00
d. Fair Board Fund		
10-2648 – FF2	Norman Music Center, Inc.	2,500.00
e. Sheriff’s Revolving Fund		
10-2652 – CFBRE2	Extradition Transport of America	5,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-1492 – B2A	10-0057 – T2A
10-2255 – B2A	10-0318 – T2A
	10-0861 – T2A
10-0200 – MD2	10-2097 – T2A
10-1649 – MD2	
	10-0237 – FF2
10-1342 – CFBJ2	10-2195 – FF2

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 09/10</u>	
a. General Fund	\$ 613,222.49
b. Highway Fund	142,651.35
c. Health Fund	211,504.50
d. Sheriff Jail Fund	4,914.13
e. Sheriff Revolving Fund	7,467.74
g. County Clerk Preservation Fund	5,371.84
h. STOP Violence Against Women Fund	1,143.30
i. Fair Board Fund	4,914.80

FY 08/09

a. General Fund \$ 24,856.40

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

9:16 – Rod Cleveland moved, seconded by Rusty Sullivan, to go into Executive Session for the purpose of discussion, recommendations and review of the proposed Security Plans, Staffing Measures and Equipment for County and Courthouse Buildings pursuant to provisions of the Oklahoma Open Meetings Act, 25 O. S. § 307 (B) (9) (b), (c) & (e) (3), (4) & (6).

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to go back into open session at 10:05 a.m.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

David Batton, Assistant District Attorney, stated during Executive Session no decisions were made and no votes were taken.

Rod Cleveland moved, seconded by George Skinner, to take no action and to strike from the agenda the discussion, consideration, and/or action regarding the proposed Security Plans, Staffing Measures and Equipment for County and Courthouse Buildings.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 11-20-09 @ 8:31 a.m.)